ALAMO COLLEGES DISTRICT
Northeast Lakeview College

Early Admissions Recommendation & Parent Consent

The proponent department is Enrollment Services

THIS FORM IS PROTECTED UNDER THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

AUTHORITY:	Northeast Lakeview College Catalog
PRINCIPAL PURPOSE:	Allow a current high school student to enroll in college courses.
ROUTINE USES:	A student request early admission to enroll concurrently in high school and college before graduating high school.
DISCLOSURE:	Voluntary. Failure to furnish information may result in denial of the request.
INSTRUCTIONS	This form must be completed and signed by the appropriate high school official and parent/guardian. This form, along with the ApplyTexas Application must be submitted no later than four weeks before the start of classes.

1. STUDENT NAME (LAST, FIRST)		2. DATE OF REQUEST
3. COLLEGE STUDENT ID (If Applicable)	4. HIGH SCHOOL	5. GRADE
6. SEMESTER ☐ Fall ☐ Spring ☐ Summer	7. YEAR	8. PRIMARY PHONE

9. Does this student participate in extra-curricular and/or community activities?

☐ Yes ☐ No If yes, please list all.

10. Does this student demonstrate a high level of responsibility by having at least a 90% class attendance rate and submitting homework assignments and out-of-class projects consistently?

☐ Yes ☐ No

11. Please list any leadership positions the student holds in either an extra-curricular or community activity.

12. How would you rate this student's prospect for academic achievement in completing college-level course work? Please select a response:

☐ Excellent ☐ Good ☐ Average ☐ Fair ☐ Poor

13. How long have you known this student?

14. Would you recommend this student for Early Admissions?
☐ Yes ☐ No

15. Please add any other information you believe would help the college evaluate this student's potential and explain why the student is seeking to be admitted as an Early Admission Student?

16. NAME OF QUALIFYING TEST (i.e., TSIA, SAT, ACT)		17. DATE TAKEN
18. COLLEGE READY **Math** ☐ Yes ☐ No **Reading** ☐ Yes ☐ No **Writing** ☐ Yes ☐ No		19. IS THE STUDENT TSI EXEMPT ☐ Yes ☐ No

20. NUMBER OF CLASSES THE STUDENT WILL BE ENROLLED IN AT THE HIGH SCHOOL FOR THE UPCOMING YEAR
_____Fall _____Spring _____Summer List Courses:

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EARLY ADMISSIONS PROGRAM PROCEDURE

A. Complete the sophomore year of high school or the home school equivalent.
B. Submit:
    a. ApplyTexas Application, select "**Early Admission**" as entry type
    b. Non-final Official High School Transcript
    c. Recommendation and Parent Consent form
C. Complete Alamo Enroll (GoFAARR and Test Prep) via ACES student portal under the "Start Here" tab.
D. Take a placement exam OR submit exempting scores (STAAR End-of-Course (EOC), ACT or SAT).
E. Receive notification of admission decision from the High School Programs Office
F. Provide proof of bacterial meningitis vaccination or opt out by submitting acceptable documentation required.
G. Complete online New Student Orientation. Invitation and link for this online course will be sent to your ACES email by the High School Programs Office.
H. If admitted, meet with a High School Programs Coordinator, and register for classes.

Program Requirements:

A. Student/Family is responsible for tuition and fees for the semester they will be enrolled in as an Early Admit.

B. The maximum combined class load must not exceed eighteen (18) semester credit hours, counting each high school course as equivalent to one three-hour course.

C. Re-enrollment eligibility in subsequent semesters requires a grade of "C" or better in all college-level courses.

D. Students must meet with a High School Programs Coordinator each semester prior to registration.

E. Official transcripts will not be released until the Office of Admissions and Records receive students' official high school transcript affixed with graduation date, appropriate seals, and signatures.

COMPLETED BY THE HIGH SCHOOL OFFICIAL

23. TITLE AND SIGNATURE OF HIGH SCHOOL OFFICIAL	24. DATE

I hereby grant my child permission to enroll in the Early Admissions Program.

25. PARENT/GUARDIAN SIGNATURE	26. DATE

FOR OFFICIAL USE ONLY

27. RECEIVED BY HIGH SCHOOL PROGRAMS		28. DATE
29. DECISION ON REQUEST ☐ APPROVED ☐ NOT APPROVED ***REASON IF NOT APPROVED:***		
30. APPROVED BY PRINTED NAME/TITLE	31. APPROVED SIGNATURE	32. DATE
33. PROCESSED BY HIGH SCHOOL PROGRAMS		34. DATE